

# UtahFutures Quick Start Guide

## UtahFutures.org

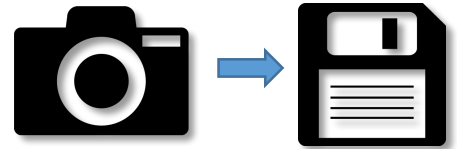
### Saving, Printing, E-mailing, and Sharing Information without an Account

UtahFutures can be used successfully without signing up for an account. Here are a few ways to save, print, e-mail, or share the information you find on UtahFutures.

*(Please note: Assessment results and activities can only be printed or saved)*

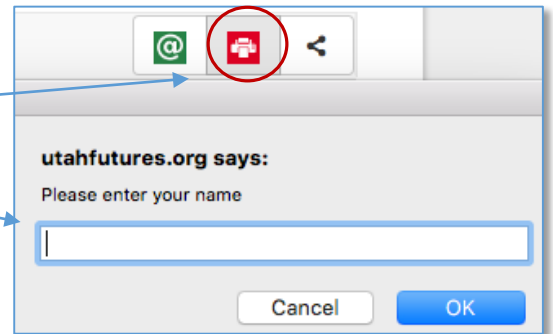
#### Save:

1. Navigate to the page you want to save.
2. Take a screenshot (an image of your computer screen)
3. Save the image to your computer or paste it into a document.



#### Print:

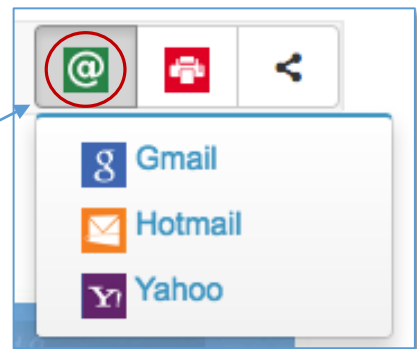
1. From the page you want to print, click the **Print** icon located on the main navigation menu.
2. Enter your name if you are printing to a public printer or if you are in a class setting.
3. The contents of the page will be printed.



#### E-Mail:

*(e-mails can only be sent using your own Gmail, Hotmail or Yahoo! account. If you do not have one of these accounts, you will not be able to e-mail)*

1. From the page you want to e-mail click the **E-mail** icon, located on the main navigation menu.
2. Select an e-mail provider.
3. Designate a recipient and send the e-mail.



#### Share:

1. From the page you want to share click the **Share** button located on the main navigation menu.
2. Select a social media outlet.
3. Share your UtahFutures content.

